

Section I. Policy

Photography and videography at First Americans Museum is welcomed in accordance with this photo and video policy. Anyone not cooperating with these restrictions will be asked to abstain until all conditions are met.

- **Public Areas** on the FAM campus are spaces open to the general public (see definitions below).
- **Restricted areas** may have limited or no access designations (see definitions below).

All videography/photography crews must have pre-scheduled FAM staff member with them throughout the shoot.

Restricted areas must have prior approval from FAM staff.

FAM staff must be present during shoots in restricted areas. In the event filming is taking place in multiple locations, there must be a pre-scheduled FAM staff member designated for each area.

Commercial Videography/Photography crews may use FAM as a venue during normal administrative hours, Monday through Friday from 9 a.m.–5 p.m., for free for 60 minutes. Shoots outside of administrative hours, or that exceed 60-minutes are subject to a venue fee. Exceptions are available for news media and Tribal Nation media.

Section II. Definitions

Videography/Photography - Videography/Photography means the capturing of moving or still images.

Commercial Videography/Photography - Videography/Photography crews that are not affiliated with First American Museum, Tribal Nation in Oklahoma, News Publication/Station.

News Media - Videography/photography crew that is affiliated with a print, online, or broadcast media outlet.

Tribal Media - Videography/photography crew that is affiliated with any of the thirty-nine tribal nations represented at FAM.

Drone Pilot - Videographer/photographer who uses a drone to capture video and photos.

Public Areas - Areas open to general public access that is not otherwise restricted by posted signs or locking devices.

Restricted Area - Areas that are not open to general public access, or are open to general public access on a limited basis. Restricted areas include, but are not limited to the following:

- Tribal Nations Gallery
- Community Gallery
- Mezzanine Gallery
- Administrative Offices
- FAM Mound
- Kitchen
- Thirty-Nine Restaurant
- 2nd floor Studios (Imagination, Innovations, and Inspiration)
- FAMs

Public Art- Public Art includes art in public and restricted areas.

FAM currently has multiple works of art as part of the Oklahoma Arts Council's Art in Public Places program.

Art in Public Places (restricted areas) include:

- *Indigenous Brilliance* in Tribal Nations Gallery.
- *Ayo Wahdut Kuku (Sky Earth Water)* in Tribal Nations Gallery.

Any reproduction of artwork above must use the following caption:

A project of the Oklahoma Arts Council's Art in Public Places program in cooperation with Native American Cultural and Educational Authority for the exhibition *OKLA HOMMA* at First Americans Museum.

Art in Public Places (public spaces) include:

- *Touch to Above* located in exterior courtyard.
- *The Four Elements* located in exterior courtyard.

Any reproduction of artwork above must use the following caption:

A project of the Oklahoma Arts Council's Art in Public Places program in cooperation with Native American Cultural and Educational Authority.

Gallery - Galleries include *Tribal Nations Gallery* and *Community Gallery* on the first floor, and the *Mezzanine Gallery* on the second floor. Advanced notice is required to schedule gallery access. *Mezzanine Gallery* (six weeks advance request) and *Tribal Nations Gallery* (three weeks advance request).

FAM Museum Hours:

- Monday 10-5 p.m.
- Tuesday CLOSED
- Wednesday, Thursday and Friday 10-5 p.m.
- Saturday and Sunday 11-5 p.m.

FAM Administrative Hours:

- Monday-Friday 9 - 5 p.m.

Section III. Exceptions

News Media - News media are entitled to the same access as the general public. Additional access to restricted areas may be approved upon request through FAM Marketing and Communications, marketing@famok.org.

Tribal Media - Tribal news media are entitled to the same access as the general public. Additional access to restricted areas may be approved upon request through FAM Marketing and Communications, marketing@famok.org.

Drone Pilot - Must have prior approval from FAM Marketing and Communications. If a FAM staff member isn't assigned, FAM security will be made aware of the drone pilot's presence. Please contact FAM Marketing and Communications, marketing@famok.org for further details.

Section IV. Price

Use of FAM as a location venue for videography/photography shoots outside of FAM administrative hours, Monday through Friday from 9 a.m. - 5 p.m., is subject to a fee of \$250 per hour.

Commercial Videography/Photography Crews using FAM as a venue during regular administrative hours, Monday through Friday from 9 a.m. - 5 p.m., may have 60 minutes to complete the shoot for free. After 60 minutes, crews are subject to a fee of \$250 per hour.

Use of FAM as a location venue for videography/photography shoots in relation to a political campaign is subject to a fee. Please contact FAM Marketing and Communications, marketing@famok.org for further details.

Section V. Enforcement

- There must always be a FAM staff host in the gallery with a film crew in the gallery during the entirety of the shoot, or a portion assigned of the entirety.
- FAM staff host is primarily responsible for protecting the exhibition – walls, casework, graphics, gallery lights and furniture, and any FAM guests/museum visitors that are in the gallery.
- Curatorial staff will provide gallery support if needed. ONLY FAM Curatorial team members may clean any surfaces. The curatorial team can adjust light or audio levels, upon request; however, when the gallery is open to the public, audio cannot be silenced out of respect for FAM visitors.